

BUSINESS MANAGEMENT & MONITORING REPORT

August 2019

Cabinet 15 October 2019

**Report by Corporate Director for Customers and Organisational Development
and Director of Finance**

RECOMMENDATION

1. The Cabinet is **RECOMMENDED** to:
 - (a) note the contents of this report;
 - (b) approve the virements set out in Annex B – 2a and note the virements set out in Annex B – 2b;
 - (c) Approve the supplementary estimate set out in Annex B – 2e.

Executive Summary

2. This report sets out Oxfordshire County Council's (OCC's) progress towards Corporate Plan priorities and provides an update on the delivery of the Medium Term Financial Plan at the end of August 2019.

Introduction

3. The Council recognises the importance of timely, accurate and accessible performance and budget management information as part of its commitment to both transparency and demonstrating efficiency and effectiveness. This report sets out the Council's activities from 1–31 August 2019.
4. These monthly business management reports are part of a suite of performance and budget documents which set out our ambitions, priorities and financial performance. The Corporate Plan sets out the Council's ambitions for the next three years, under our vision for Thriving Communities. It also shows our priority activities for the current business year. An accompanying 'Outcomes Framework' sets out the way we measure progress towards those ambitions and priorities and forms the basis of the performance information included within this report.
5. Our Corporate Plan, Medium Term Financial Plan, Outcomes Framework and previous business management reports, can be found on the Council's website.¹

¹ Corporate Plan and Medium Term Financial Plan: <https://www.oxfordshire.gov.uk/council/our-vision/corporate-plan>

Outcomes Framework and previous reports: <https://www.oxfordshire.gov.uk/council/about-your-council/plans-performance-and-policies/performance-reports>

6. The report summarises performance, risk, human resources and finance. This reflects the Council's commitment to transparency and improved performance management. Further performance information is provided in two annexes:
 - Annex A: performance
 - Annex B: finance
7. A new Risk and Opportunities Management Strategy will be recommended to Cabinet for adoption in October. A fully revised leadership risk register will then be reported on a monthly basis as an annex to this report.

Progress towards delivery of Oxfordshire County Council's Corporate Plan

8. Oxfordshire County Council's vision for Oxfordshire has six priorities which show our ambitions for the county. Our Corporate Plan sets out 13 outcomes which describe the changes we expect to see as a result of the Council's actions:
9. 48 performance indicators show whether or not the outcomes are being achieved – see Annex A. In turn, measures and targets show progress towards the indicators. Collectively, this arrangement of ambitions, and ways of measuring progress towards those ambitions, is called the Outcomes Framework.
10. The Outcomes Framework is the tool which enables us to regularly assess and report on progress towards our ambitions. Every month, most outcomes and indicators are given a Red, Amber or Green (RAG) rating, signifying whether or not progress is on track. In deciding RAG ratings we consider data on current performance and an assessment of progress.
11. The exceptions are a small number of indicators and outcomes for which a performance target is not appropriate, but which are included in the Outcomes Framework because they help to show progress in these areas. These outcomes and indicators are not given a RAG rating but are shaded grey. The measures which support them are marked as “no target set” – that is, not assessed.
12. In this report all but two of the indicators for which RAG assessments have been made are rated either Green or Amber. This continues our positive start to the year. No additional outcomes are considered at risk of becoming Red in the next reporting period (September).
13. Each month we use the snapshot tables below to indicate the main areas of change since the previous report. In this report there are no significant changes to highlight.
14. This reflects that performance during August remains strong, with the exception of the two indicators reported as Red (off target) in the June-July report:
 - a. The indicator “Number of people delayed leaving hospital awaiting social care” remains assessed as Red in August. This is due to difficulties around

home care, reablement and recruitment and retention of care staff. An action plan is in place with the provider of reablement services addressing efficiency, staff development and management oversight.

- b. The indicator “Timeliness of completing Education, Health and Care Plans” remains assessed as Red in August. This is due to exceptionally high levels of demand. A plan is in place to improve current performance with a restructuring programme addressing long-term demand pressures.

15. For both ‘Red’ indicators the actions identified are in hand which will address and improve the rate of performance.

16. The information below provides a snapshot of progress towards Corporate Plan outcomes in August 2019, including some of our performance highlights. A full account of progress towards our Corporate Plan priorities is at Annex A.



We listen to residents so we can continuously improve our services and provide value for money

Performance highlights

- The quality of our adult social care providers remains high, with 92% of providers rated good or outstanding compared to 84% nationally. This is up from 90% in the previous report. No social care providers in Oxfordshire are rated inadequate.

OUTCOMES	INDICATORS	RAG	Change since last month
Residents feel engaged with the County Council	Number and value of opportunities for public engagement	Amber	No change
	Rates of customer satisfaction	Amber	No change
Our services improve and deliver value for money	Value for money through effective use of resources	Amber	No change
	Improvement following external inspection/audit	Green	No change
The use of our assets is maximised	Progress with One Public Estate Programme	Green	No change



We help people live safe and healthy lives and play an active part in their community

Performance highlights

- Numbers of vulnerable children and adults supported to live more independent lives by Safe and Well visits have risen throughout the Summer.
- We continue to perform above target for the percentage of emergency call attendances made on time.
- We continue to exceed local targets and England averages for our work supporting those with a drug or alcohol dependency.

OUTCOMES	INDICATORS	RAG	Change since last month
People are helped to live safe and healthy lives	Number of people helped to live "safe and well"	Green	No change
	Emergency response times	Green	No change
	Prevalence of healthy lifestyles	Green	No change
	Numbers of people receiving support for drug and alcohol dependency	Green	No change
	Proportion of people walking & cycling	Green	No change



We provide services that enhance the quality of life and protect the local environment

Performance highlights

- At the end of August money secured through s.106 agreements represented 121% of the sums identified as necessary through the corresponding Single Response process.

OUTCOMES	INDICATORS	RAG	Change since last month
Our quality of life in Oxfordshire is enhanced	Condition of highways	Green	No change
	Funding secured through planning obligations	Green	No change
	Levels of public transport use	Green	No change
	Rates of access to cultural services	Green	No change
Our local environment is protected	Percentage of planning decisions on time	Amber	No change
	Levels of carbon emissions	Green	No change
	Levels of energy use	Green	No change
	Air quality	Amber	No change
	Proportion of household waste re-used, recycled or composted	Green	No change



We strive to give every child a good start in life and protect everyone from neglect

Performance highlights

- The number of Early Help Assessments has risen to 2,043 for the year to date, against a target of 1,500.

Area for improvement

- The indicator "*Timeliness of completing Education, Health and Care Plans*" remains Red in August. So far this year 44% of completed EHCPs have been within 20 weeks (55% in April; 27% in May; 56% in June; 40% in July and 42% August). Since April 1, 2019 there have been 464 requests for an initial Education & Health Care Plan assessment – a 48% increase on the same time last year and a 76% increase in 2 years ago. A plan is in place to improve the service's performance. Our restructuring programme will ensure that we are in a better place in the long-term to meet future demands.

OUTCOMES		RAG	Change since last month
Children are given a good start in life	Sufficiency of early years places	Green	No change
	Number of looked after children	Amber	No change
	Number of children's social care assessments	Green	No change
	Number of children the subject of protection plans	Amber	No change
	Number of children's cases held by permanent staff	Green	No change
Children are able to achieve their potential	Children missing education	Amber	No change
	Levels of educational attainment	Green	No change
	Timeliness of completing Education, Health and Care Plans	Red	No change



We enable older and disabled people to live independently and care for those in greatest need

Performance highlights

- Over a third of people we support receive a direct payment to organise their own care, compared to 28% nationally. This supports people to live independently and to have control over their own care.
- Oxfordshire is considered a national leader in adult safeguarding, through the Making Safeguarding Personal agenda. This involves working with people to understand the outcomes they want following a safeguarding concern. Over 90% of people are defining the outcomes they want from the raising of a safeguarding concern, and 96% of people are satisfied with the outcomes they experience.

Areas for improvement

- Delayed transfers of care remain high. Social care delays decreased in the month but are still higher than target and better than the previous month. This is mainly because of difficulties in accessing home care. Delays specifically for reablement are high and have increased. A 6-point action plan is in place with the provider of reablement services which is reported to both senior officers in the council and clinical commissioning group. This includes actions to increase operational efficiency, develop staff and strengthen management oversight. We are confident it will address the issues while noting the risk that it remains difficult to recruit and retain care staff.

OUTCOMES	INDICATORS	RAG	Change since last month
Care services support independent living	Number of home care hours purchased	Amber	No change
	Number of hours of reablement delivered	Amber	No change
	Number of people with control over their care	Green	No change
	Number of people delayed leaving hospital awaiting social care	Red	No change
	Proportion of older people supported in the community	Amber	No change
Homes and places support independent living	Percentage of people living in safe and suitable housing	Green	No change



We support a thriving local economy by improving transport links to create jobs and homes for the future

Performance highlights

- Our work to enable rural broadband means that two-thirds of rural households with access to superfast broadband have signed up – one of the highest sign-up rates in the country. The work is being carried out by the Council and BT, with support from the government. The high sign-up rates reflect the nature of the county’s thriving economy with a growth in high quality jobs, and the composition of newly connected high-tech SMEs and creative industries. Effective broadband can help to reduce the need for travel and consequently reduce levels of harmful emissions associated with poor air quality.

OUTCOMES	INDICATORS	RAG	Change since last month
Strong investment and infrastructure are secured	Level of investment attracted	Amber	No change
	Level of infrastructure investment required	Green	No change
	Number of new homes	Amber	No change
	Levels of disruption to journeys	Amber	No change
	Level of transport connectivity	Amber	No change
	Level of access to online and digital services	Green	No change

Managing risk

17. OCC manages risk at operational (i.e. service-specific) and strategic levels. The Council’s Risk and Opportunities Management Strategy is being revised and will be presented to Cabinet for approval on 15 October. This will support our ongoing work to improve risk management activities and will enable reporting, via these monthly reports, on the management of the Council’s Leadership Risk Register.

Summary of the Council’s financial position

18. Based on expenditure to the end of August 2019, there is a forecast directorate overspend of **£4.0m**. As agreed by Cabinet on 18 June 2019 this position includes the temporary virement of **£2.2m** from Corporate Contingency to Special Educational Needs Home to School Transport to ensure this budget reflects a reasonable baseline and allow time for savings to be implemented and costs to be reduced.

Directorate	Latest Budget 2019/20	Forecast Outturn 2019/20	Forecast Outturn Variance August 2019/20	Forecast Outturn Variance 2019/20	Forecast Outturn Variance July 2019/20
	£m	£m	£m	%	
Children's Services	117.5	119.1	+1.6	1.4%	+1.6
Adult Services	184.0	185.8	+1.8	1.0%	+0.7
Communities	113.3	113.3	0.0	0.0%	0.0
Resources	28.8	29.4	+0.6	2.0%	+0.6
Total Directorate Position	443.6	447.6	+4.0	0.9%	+2.9
Strategic Measures	-443.6	-443.6	0.0	0.0%	0.0
Overall Surplus/Deficit	0.0	4.0	+4.0		+2.9

19. There is no change to the forecast **£9.7m to £15m** overspend against the in-year High Needs Block Dedicated Schools Grant. This includes the effect of a temporary additional allocation to be received in 2019/20 of £1.5m and a one-off transfer from the Schools DSG block of £1.8m. In late 2018, the Department for Education (DfE) stated explicitly that "as funding is ring-fenced, there is no requirement for local authorities to top-up the grant from general funding or from non-ring-fenced reserves". However, accounting rules are clear that local authorities cannot have a negative reserve, so until the DfE and MHCLG give clear guidance, the Council can no longer assume that this deficit can be carried forward and that it may need to be met from its own resources. Assuming a mid-point in the forecast, and after taking into account other reserves which could be utilised, the forecast overspend the Council will potentially need to fund is **£8.4m**.

20. If the High Needs Reserve deficit needs to be met from general balances, then taking this into account as well as other calls or potential calls on general balances, the year-end position could be **£13.0m**. This is **£6.3m** less than the risk assessed level of **£19.3m** as set out in the table below. If it becomes clear that this position is likely to materialise, then this shortfall will need to be addressed as part of the Service & Resource Planning process.

General Balances at 1 April 2019	£m	£m
<i>Calls on Balances</i>		28.0
Budgeted Contribution to Transformation Reserve	-6.0	
Directorate Overspend after use of remaining Contingency	-0.3	
Northfield School Revenue Costs	-0.3	
High Needs Block DSG reserve deficit	-8.4	
		-15.0
Projected Level of General Balances at 31 March 2020		13.0
Risked Assessed Level of General Balances 2019/20		19.3
Level of deficit balances		-6.3

21. See Annex B for further details and commentary.

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ANNEX A – PERFORMANCE DASHBOARDS – to 31 AUGUST 2019

WE LISTEN TO RESIDENTS SO WE CAN CONTINUOUSLY IMPROVE OUR SERVICES AND PROVIDE VALUE FOR MONEY							
OUTCOME	INDICATOR	OUT-LOOK	MEASURE	TARGET	RATE / LEVEL	COMMENTARY	
Residents feel engaged with the County Council	Number and value of opportunities for public engagement	AMBER	↑	% of Residents' Survey respondents who say local people can influence us	Increase on 18-19 average	41% (Aug '19)	Summer '18 to Summer '19 average was 46.5%. August's figure is up from that previously reported (31% in May).
				% of Residents' Survey respondents who say we act on residents' concerns	Increase on 18-19 average	61% (Aug '19)	Summer '18 to Summer '19 average was 55%. August's figure is up from that previously reported (56% in May).
				To keep within the lower quartile of comparable authorities of upheld Local Government & Social Care Ombudsman complaints	Lower quartile	50% (Sept '19)	The Ombudsman's annual report statistics, reported to the Audit and Governance Committee on 11 September 2019, showed that the Council is still the fifth lowest of all County Councils as regards the number of upheld complaints. The reporting period covers April 2018 – March 2019 and the next update will be in September 2020.
	Rates of customer satisfaction	AMBER	↔	% of Residents' Survey respondents satisfied with the way we run things	>55%	51% (May 19)	Summer '18 to Summer '19 average was 34.5%. August's figure is up from that previously reported (48% in May).
Our services improve and deliver value for money	Value for money through effective use of resources	AMBER	↔	Achievement of planned savings	95%	78%	78% of the planned savings of £36.8m are expected to be delivered.
				General balance outturn at the risk assessed level	>=100%	115%	115% - The current forecast for general balances at 31 March 2020 is £22.2m. This is £2.9m higher than the risk assessed level of £19.3m as set out in the Medium Term Financial Plan (MTFP) approved by Council in February 2019.
				Unplanned use of earmarked reserves	< £250k	0k	Reserves are forecast to be £63.4m at 31 March 2019. There has been no change to the use of reserves this month.
				Total Directorate outturn variation	=< 1% variation	0.9%	Based on expenditure to the end of August 2019 there is a forecast directorate overspend of £4.0m. As agreed by Cabinet on 18 June 2019 this position includes the temporary virement of £2.2m from Corporate Contingency to Special Educational Needs Home to School Transport to ensure this budget reflects a reasonable baseline and allow time for savings to be implemented and costs to be reduced.
				Total outturn variation	0%	0.1%	£3.7m of the Corporate Contingency is currently unallocated it may be possible to use this to offset the directorate forecast overspend of £4.0m.
	Capital programme: average cost variation from Concept Design (Gate 1) to Practical Completion (Gate 3)	<=2%	0.0%	There are no cost variations to report this month.			
	Improvement following external inspection/audit	GREEN	↔	Proportion of post-inspection/audit actions dealt with on time	100%	100%	All agreed actions from the HMICFRS report are on track within the agreed timescales. An update to Senior Leadership Team is due in October.
			The proportion of social care providers rated as 'outstanding' or 'good' by the Care Quality Commission in Oxfordshire remains above the (monthly) national average	National average (84% Apr 19)	92%	92% of social care providers in Oxfordshire are rated 'good' or outstanding compared to 84% nationally. This is supported by robust commissioning and contract management arrangements in the council.	
The use of our assets is maximised	Progress with One Public Estate Programme	GREEN	↔	One Public Estate projects progress in line with project plans	In line with individual project timescales	On track	Recent triannual reporting to government has adjusted project timescales to reflect progress. Original timescales have proved too optimistic and did not give adequate time for partners to scope projects, undertake the commissioning process and to consider findings.

WE HELP PEOPLE LIVE SAFE AND HEALTHY LIVES AND PLAY AN ACTIVE PART IN THEIR COMMUNITY							
OUTCOME	INDICATOR	OUT-LOOK	MEASURE	TARGET	RATE / LEVEL	COMMENTARY	
People are helped to live safe and healthy lives	Number of people helped to live "safe and well"	GREEN	↔	Number of vulnerable children and adults helped to live more secure and independent lives, supported by safe and well visits	2,567	3,266	The Trading Standards team have been active this summer by attending various public events to promote safety messages. The figures for Safe and Well visits have improved since the last report and are in line with the target
				Number of children better educated to live safer and healthier lives	5,684	20,942	Our fire prevention campaign work is still reaching very high numbers of people, using our targeted annual campaign timetable to deliver activities at appropriate times of the year
	Emergency response times	GREEN	↔	More people alive as a result of our prevention, protection and emergency response activities	445	263	The number of Co-responding calls is affecting the overall outturn for this measure. It ceased in all but one of our stations from September 2017 due to National pay negotiations and the national position is still not clear
				% of emergency call attendances made within 11 minutes	80%	91.07%	Performance continues above target for emergency response times
				% of emergency call attendances made within 14 minutes	95%	97.93%	
	Prevalence of healthy lifestyles	GREEN	↑	% of eligible population 40-74 who have been invited for NHS Health Check since Apr '15	84%	84.4%	Our first quarter targets have been exceeded. Quarter 2 Data available 5th November 2019.
				% of eligible population 40-74 who have received a NHS Health Check since Apr '15	41.6%	42%	
	Numbers of people receiving support for drug and alcohol dependency	GREEN	↔	Rate of successful quitters per 100,000 smokers 18+ (reported a quarter in arrears)	> 3468	3460	Although the currently reported figure is 3460 note that this equates to 5 Four Week Quits short of the target rate. We expect September's report to show that this target has been met when late data for this quarter is added.
				Number of users of OPIATES that left drug treatment successfully (free of drug(s) of dependence) who do not then re-present to treatment again within 6 months as a percentage of the total number of opiate users in treatment.	>6.6%	10.2%	We continue to exceed local targets and England averages
				Number of users of NON-OPIATES that left drug treatment successfully (free of drug(s) of dependence) who do not then re-present to treatment again within 6 months as a percentage of the total number of non-opiate users in treatment.	>36.6%	48.8%	We continue to exceed local targets and England averages
Number of users of ALCOHOL ONLY that left treatment successfully (free of alcohol dependence) who do not re-present to treatment again within 6 months as a percentage of the total number of ALCOHOL ONLY users in treatment.				>38.6%	53.7%	We continue to exceed local targets and England averages	
Proportion of people walking & cycling	GREEN	↔	Numbers of people walking or cycling increase, based on the baseline for Oxfordshire in the government's Active Lives Survey	Cycling 634,000 Walking 3,000,000	604,000 2,941,000	The targets represent annual increases over the baseline of 5% (cycling) and 2% (walking). We are reviewing whether the final 2017/18 data is complete and will update accordingly in September's report.	
People play an active part in their communities	Rates of volunteering	GREY	-	Number of environmental volunteer hours generated through County Council activities	No target set	1,784 hours (18-19)	This is an annual measure, next due to be reported in April 2020. In 2018/19 Thames Valley Environmental Records Centre activities generated 1,264 hours of volunteer time and the Lower Windrush Valley Project 520 hours. • Library volunteer hours: 3,177 hours contributed in August. • Museum Service volunteer hours: 333.5 hours contributed in August. • History Centre volunteer hours: 192.5 hours contributed in August.
				Number of volunteer hours contributed to library, museum & history services		3,703 hours in August	
	Prevalence of services provided by communities	GREY	-	Number of town or parish councils with devolved service responsibilities	No target set	127	As at 31 st August, there is a total of 127 agreements with town or parish councils, and additionally 4 with district councils. Devolution of services is proactively being promoted and it is expected that the number of agency agreements will gradually increase and diversify.
				% of Councillor Priority Fund monies allocated to a) Community Groups, b) town or parish councils, c) direct services		See right	August: 53% of £1.89m allocated = £997,866, of which: • 64% to Community Groups = £642,090 • 22% to Town/Parish councils = £220,745 • 14% to direct services = £135,031

WE PROVIDE SERVICES THAT ENHANCE THE QUALITY OF LIFE AND PROTECT THE LOCAL ENVIRONMENT						
OUTCOME	INDICATOR	OUT-LOOK	MEASURE	TARGET	RATE / LEVEL	COMMENTARY
Our quality of life in Oxfordshire is enhanced	Condition of highways	GREEN ↑	A and B Classified road network where carriageway maintenance should be considered	33%	Not yet available	This figure is collected on an annual basis. The 2019/20 condition survey is now complete. Data loading is in progress and results of the survey are expected to be available by the end of November 2019.
			Defects posing immediate risk of injury are repaired within 24 hours	100%	100%	Cumulative rate and covers all defects April to July. (Data is reported one month in arrears.)
			Defects creating potential risk of injury repaired within 28 calendar days	90%	99.93%	Cumulative rate and covers all defects April to July. (Data is reported one month in arrears.)
			Current status of pothole enquiries reported on FixMyStreet during the calendar month prior to reporting date	No target set	Repaired: 26% Closed without action: 58% Remaining open: 15%	Total public enquiries recorded on FixMyStreet in relation to pothole and other carriageway issues in July was 698. Of these: <ul style="list-style-type: none"> 183 (26%) are now repaired. 408 (58%) were closed without action. This may be because the fault was below our intervention threshold, or the reported issue was not the responsibility of the council. 102 (15%) are still awaiting a decision from officers. 5 (1%) are waiting for Skanska to repair. This is reported in arrears to enable inclusion of full month activity.
			Km of total highway network resurfaced as % of total	0.6%	2.13%	98.55% of the programme has been delivered as at 31 st August. This programme has delivered a total value of 2.13% of the whole network. We are on target to deliver 2.18% of the network with the remainder of the programme. This increased rate is due to an accelerated programme as part of the Capital Investment Programme. The target of 0.6% was set before the investment injection, therefore will need to be reviewed in light of the expected budget for the coming years.
	% of highway maintenance construction, demolition and excavation waste diverted from landfill	90%	98.1%	Rate is the average for April to July. (Data is reported one month in arrears.)		
	Funding secured through planning obligations	GREEN ↔	A minimum of 70% of S106 agreements involving contributions to County Council infrastructure are completed within 6 months of District Committee resolutions	70%	75%	4 new agreements were completed during August, one of which was completed outside of the 6 month target
			Monies secured in S106 agreements represent at least 85% of the sums identified as necessary through the corresponding Single Response process	>85%	86%	In August we secured (through s.106 agreements) various developer contributions associated with specific development applications. These potential contributions (to be paid when developments progress) amounted to 86% of the overall funds we sought when consulted by District Councils on the corresponding planning applications.
	Levels of public transport use	GREEN ↔	Increase use of public transport in Oxfordshire over baseline as follows: Bus: DfT annual statistics for bus use in Oxfordshire: <ul style="list-style-type: none"> Bus journeys Bus use per head Bus: Transport Focus Autumn 2018 Bus Passenger Survey for Oxfordshire <ul style="list-style-type: none"> Satisfaction with overall journey 	34.8m 36.2	34.5m 35.8	Bus targets represent a 1% annual increase in millions of journeys taken. The next bus and rail surveys will take place in Autumn and December: outcomes will be known in Spring 2019
			Rail: Dec 2018 Oxfordshire Station use, per Office of Rail & Road statistics	93%	92%	-
			21.6m	20.6m	Rail target represents a 5% annual increase in millions of journeys taken (based on 10% increase between 2017 and 2018)	
Rates of access to	GREEN ↔	Increase in the number of community and cultural programs/events/attendees at events/activities hosted by Cultural Services (Museums, History, Archives and Library Services)	5% annual increase	See right	On track to achieve 5% annual increase. Benchmarking is being established quarterly during 2019/20. Attendance at Library Services 2019 quarter 1 programs increased by 27% over 2018 quarter 1.	

	cultural services	EN					The Museum Service and History Centre activities are presented on an annual program, and the services performance indicator provides for that annual comparison.
				Reach the upper quartile in the CIPFA (Chartered Institute of Public Finance and Accountancy) benchmarking comparison group for active library users, website visits, book issues and physical visits	Upper quartile	Not yet available	The 2018/19 CIPFA benchmarking comparison data is due to be available in November 2019.
Our local environment is protected	Percentage of planning decisions on time	AMBER	↔	80% of District Council planning applications are responded to by us within the agreed deadline	80%	60%	93 responses were completed this month: this is significantly up from last month, and up from the last 5 months' average of 63 applications. This is in addition to 53 'discharge of conditions' responses completed.
				50% of Mineral and Waste applications are determined within 13 weeks	50%	100%	No planning applications were determined in August. Year to date = 17 out of 17.
	Levels of carbon emissions	GREEN	↔	Average 3% year on year reduction in carbon equivalent emissions from County Council estates and activities	3%	Not yet available	2018/19 annual emissions data is being processed. We expect the figures to be published in Q3.
	Levels of energy use	GREEN	↑	% of streetlights fitted with LED lanterns by March 2020	22%	20.44%	As at 30 th August, 12,217 LED lanterns have been converted from 59,776 streetlights across the county over the past 6 years. This is 20.44% of the total street lighting assets.
	Air quality	AMBER	↔	% rate of delivery in the Oxford city centre Zero Emission Zone programme	(100%)	(100%)	Percentages refer to progress towards the adoption of new standards, not implementation of fleet improvements. Taxi emissions standards were adopted by Oxford City in Jan 2019
					100%	80%	Bus Euro 6 LEZ agreed by city and county in June 2019; next step is an application to Traffic Commissioner for implementation Formal consultation on the 'Red Zone' element of the programme is due in Autumn 2019. Initial work is under way on the Green Zone' element.
	Proportion of household waste re-used, recycled or composted	GREEN	↔	% of household waste a) recycled, b) composted and c) re-used (and total %) Reported performance is the forecast end of year position and includes waste collected at the kerbside by district and city councils as well as waste from recycling centres provided by Oxfordshire County Council.	a) 30% b) 29.5% c) 0.5% Total 60%	a) 29.2% b) 29.4% c) 0.3% Total 58.9%	This is the forecasted end of year position for the amount of household waste in Oxfordshire which is recycled, composted and reused. This figure reflects the combined efforts of County, City and District Councils. An increase in the amount of green waste composted has led to an improvement in this measure (June 58.4%, July 58.9%). The forecast end of year position is slightly below target, as recycling rates are plateauing with a change in residents' behaviour. It is anticipated that the level of recycling will continue to drop without investment to influence this trend.
% of household waste sent to landfill. Reported performance is the forecasted end of year position.					under 5%	3.77%	On track at the end of July. A target of under 3% by 2020 is proposed in the County's Joint Municipal Waste Management Strategy. The Council are continuing to investigate ways to deliver against this.
% of household waste recycled, composted and re-used at Oxfordshire Household Waste Recycling Centres (HWRCs). Reported performance is the forecasted end of year position.					59%	58.3%	There has been an increase in green waste composting which has helped to improve the end of year forecast (June 57.4%, July 58.3%). Teams are working closely with contractors to introduce opportunities to increase recycling but options are constrained by size of the HWRC sites.
			% of people satisfied with Oxfordshire Household Waste Recycling Centres	95%	96.3%	This survey is completed once per year. The next is due in March 2020.	

WE STRIVE TO GIVE EVERY CHILD A GOOD START IN LIFE AND PROTECT EVERYONE FROM NEGLECT							
OUTCOME	INDICATOR	OUT-LOOK	MEASURE	TARGET	RATE / LEVEL	COMMENTARY	
Children are given a good start in life	Prevalence of healthy children	AMBER	↑	Number of expectant mothers who receive a universal face to face contact at 28 weeks	78%	75%	Many factors have impacted negatively on this measure including missing midwifery notifications, patient choice, staff vacancies and babies being born early. These matters are being discussed with relevant providers.
				Percentage of births that have received a face to face New Birth Visit	95%	98.70%	This indicator continues to perform well.
				Percentage of children who received a 12-month review	93%	90%	Whilst this performance is below target, Oxfordshire is in a strong position compared to the national performance which is 76.7%. The vacancy rate affects performance locally: this will lessen when the student health visitors graduate from Oxford Brookes University
				Percentage of children who received a 2-2½ year review	93%	88.90%	Whilst this performance is below target, Oxfordshire is in a strong position compared to the national performance which is 77.7%. The vacancy rate affects performance locally: this will lessen when the student health visitors graduate from Oxford Brookes University
				Babies breastfed at 6-8 weeks of age	60%	61.50%	Performance remains strong and well above the England average
				% of Mothers who received a Maternal Mood Review in line with the local pathway by the time the infant is aged 8 weeks.	95%	98.50%	Performance remains strong against this local priority target
	Sufficiency of early years places	GREEN	↔	To provide sufficiency of early education placements for children aged 3 and 4 better than England average.	95%	95%	Data to term 4 (Easter 2019): 10,357 places taken up, out of forecast number of 10,864 3 and 4 year olds.
	Number of looked after children	AMBER	↑	Reduce the number of looked after children by 50 to bring it nearer to the average of our statistical neighbours during 2019/2020	750	787	Small increase in numbers. Rated Amber because of the volatility of the number and its impact on budget and workload
	Numbers of children's social care assessments	GREEN	↔	Increase the number of early help assessments to 1,500 during 2019-20	1,500	2,043	Figure for last 12 months.
				Not to exceed the level of social care assessments in 2018-19	6,250	6,518	Figure is projected based on activity so far this year. Increase in the last 3 weeks
	Number of children the subject of protection plans	AMBER	↑	Maintain the number of children who are the subject of a child protection plan to the average of our statistical neighbours during 2019/2020	Under 620	656	Although the figure (up from 633 in July) is above target, it is around 100 fewer than this time last year. Numbers traditionally rise in summer holidays as children are not at school. Rated amber to reflect the seasonal increase in numbers, but underlying trends remains positive.
	Number of children's cases held by permanent staff	GREEN	↔	Reduce caseloads so that by March 2020 over 80% of staff have caseloads at or below the agreed target level	80%	64%	Although figures have fallen this is in part due to a revised definition of a case (following the change in IT systems). Individual targets need to be reviewed in light of new system by principal social worker
Invest in the workforce so that by March 2020 80% of cases are held by permanent staff				80%	91%	Reduction in agency staff has a direct impact on caseloads for permanent staff (measure above).	
Children are able to reach their potential	% of children with a place at their 1 st preference school	GREY	-	% of children offered a place at their first preference primary school	No target set	93.3%	Although not rated, our performance on these annual measures is high compared to elsewhere
				% of children offered a place at their first preference secondary school		85.5%	
	Percentage of children at good schools / settings	GREY	-	% of children attending primary schools rated good/outstanding by Ofsted	No target set	85.1%	-
				% of children attending secondary schools rated good/outstanding by Ofsted		87.0%	-

	Children missing education	AMBER	↔	Persistent absence rates in primary schools (%)	6.8%	7.2%	Following the launch of the Learner Engagement services in October 2018, the education services are actively working with schools within a Learner Engagement strategy overseen by the Learner Engagement Board. The Board has focused on persistent absence through the introduction of a behaviour and attendance helpline for schools and are working in partnership with CAMHS on their Oxford City pilot. Although exclusions are higher than the target, relative performance is good. Last year the number of permanent exclusions rose by 3 (69 to 72). This needs to be seen in the light of a 25% national increase since 2013 as reported by The Children's Commissioner. We are developing an early intervention and prevention alternative to permanent exclusions which will be in place by 2021 and where exclusions are necessary, we are developing alternative provision. Targets are currently being reviewed for this academic year based on latest local and national data.
				Persistent absence rates in secondary schools (%)	12.2%	13.9%	
				Reduction in permanent exclusions to 44 or fewer	< 44	59	
	Levels of educational attainment	GREEN	↔	KS2: % of pupils reaching expected standard in reading, writing, maths	65%	-	Annual only measures. Finalised information for KS2 will be available in October 2019, and for KS4 in January 2020.
				KS2: progress scores for (i) reading (ii) writing (iii) maths remain at least in line with the national average i.e. greater than '0'	> 0		
				KS4: average attainment 8 score per pupil	48.2		
				KS4: average progress score	0.07		
				KS4: % of pupils achieving a 5-9 pass in English & maths remains at least in line with the national average	43%		
				16-18: average point score per pupil (A level)	No target set		
				16-18: average point score per pupil (Tech level)			
16-18: average point score per pupil (Applied General students)							
Timeliness of completing Education, Health and Care Plans	RED	↑	Increase the proportion of Education Health and Care Plans (EHCPs) that are completed within 20 weeks to be above the national average by March 2020	75%	45%	75% is the target for the year, So far 44% of completed EHCPs have been within 20 weeks (55%; April; 27% May; 56% June; 40% July and 42% in August). There has been a 48% increase in requests for assessments compared to the same time last year.	







WE ENABLE OLDER AND DISABLED PEOPLE TO LIVE INDEPENDENTLY, AND CARE FOR THOSE IN GREATEST NEED							
OUTCOME	INDICATOR	OUT-LOOK	MEASURE	TARGET	RATE / LEVEL	COMMENTARY	
Care services support independent living	Number of home care hours purchased	AMBER	↓	Maintain the number of home care hours purchased per week	21,779 hours per week	20,876	Small drop in the month. Home Care 2020 project reviewing the way we commission and purchase care.
	Number of hours of reablement delivered	AMBER	↑	Maintain the number of hours of reablement delivered to 5750 per month	5,750 hours per month	5,402	Average figures for first 5 months of year are 6% below contract levels. Also, individual people are each receiving more care than predicted which means less people are able to access the service. Action plan in place.
	Number of people with control over their care	GREEN	↔	Number of people with personal budgets remains above the national average	17-18 nat. av. 89.7%	92%	Over 90% of people are told how much their care costs and are agreeing the way that want it delivered.
				% of people with safeguarding concerns who define the outcomes they want	> 90%	96%	This is an improvement from 95% in June.
				% of people using Adult Social Care services who receive a direct payment remains above the national average	17-18 nat. av. 28.5%	36%	Over a third of people who live at home take their care in the form of a cash payment. This gives them greater choice and control over their care.
	Number of people delayed leaving hospital awaiting social care	RED	↔	Reduce the number of people delayed in hospital awaiting social care	6	8.3	Latest national figures for July (8.26) are below the target but better than last month (11.2). Local figures for August have dropped to 3 which is ahead of the target
				Reduce the number of people delayed in hospital awaiting both health and social care	26	50.8	These are people waiting for reablement. There is an agreed trajectory to reduce delays from 50-26 in the year. Latest national figures for July (59.7) rose in the month. Local figures for July have dropped to 54. An action plan is in place with the provider of reablement to deliver the required improvement. This is overseen by both the council and the clinical commissioning group.
Proportion of older people supported in the community	AMBER	↔	Increase from 57% the percentage of older people in long term care who are supported to live in their own home	>57%	55.8%	There has been an increase in the proportion of people supported in care homes due to current constraints in home care supply mentioned above	
Homes and places support independent living	GREEN	↔	Increase Extra Care Housing capacity to 2,138 units by 2031	2,138 by 2031	923	Market position statement on extra care housing produced and to be published by September. Target changed to reflect the statement.	
			Ensure the % of working age (18-64) service users with a learning disability support, who are living on their own or with their family, remains above the national average (76%)	>76%	91%	-	

WE SUPPORT A THRIVING LOCAL ECONOMY BY IMPROVING TRANSPORT LINKS TO CREATE JOBS & HOMES FOR THE FUTURE							
OUTCOME	INDICATOR	OUT-LOOK	MEASURE	TARGET	RATE / LEVEL	COMMENTARY	
Strong investment and infrastructure are secured	Level of investment attracted	AMBER	↑	Funding secured as % of yearly investment required to bring the condition of all assets into good condition (identified in the Highway Investment Business Case)	95%	89.4%	Financial modelling has identified that £35.5m is required annually to maintain the carriageway asset in a "good" condition over the next 10 year period (2018/19 to 2027/28). £31.725m has been secured - this is 89.4% of the £35.5m target. Initial growth has been lower than expected. This is currently affecting the available budget in future years
				We participate in 20 innovation funding bids to support the Smart Oxford programme	20	12	We have submitted 12 bids to date. In July we had announcements of success in 3 bids – 2 in Electric Vehicle charging innovation and 1 related to Air Quality and dynamic road management.
				Businesses given support by Trading Standards interventions/fire risk inspections	1,433	2,053	The key contributor for this section is the business interventions from the Trading Standards team who have led a multi-agency inspection project with HMRC and Oxford City Council Environmental Health and Licensing to check compliance at a number of bars and cafes offering shisha tobacco for sale to customers.
				% rate of delivery against the Growth Deal infrastructure programme	80%	20%	Achieved £30m spend against £30m target in 2018-19 of the £150m budget for the 5 Year programme. The £30m has been used to fund infrastructure/highways and school capital projects which support the release of housing sites to deliver additional housing across the county. Work has commenced on Year 2 schemes and continuation of Year 1 schemes. Next update will be provided at end of Q2 (September).
	Level of infrastructure investment required	GREEN	↔	Identification of investment levels required in new/improved infrastructure to 2050 (updated from Oxfordshire Infrastructure Strategy 2040)	Reporting only	See right	We have initiated development of this measure, which will be defined during the 3 rd quarter of the year.
	Number of new homes	AMBER	↑	We enable the construction of 100,000 new homes by 2031	1,215 homes in 2019/20 accelerated	1,349 forecast	This housing trajectory reflects the number of homes accelerated due to the infrastructure enabled/delivered through the Housing and Growth Deal. This forms part of the overall ambition to support the delivery of 100,000 homes across Oxfordshire. The RAG remains Amber due to level of risk emerging if SODC withdraw their Local Plan
				We support the delivery of 464 new affordable housing starts by March 2020	464	356 forecast	The forecast for the number of affordable homes is currently below target as a number of change requests have been received from the local planning authorities that have seen a slight reduction in the number of affordable homes they can delivery as part of their existing projects/ Work is ongoing to understand how this can be improved during the remaining 3 quarters.
	Levels of disruption to journeys	AMBER	↑	Failed utility inspections no higher than 15%	<15%	21%	The failure rate of works undertaken by utilities has reduced from 38% in July to 21% in August (173 failed from 811 inspections). This has been addressed at Highway Authority and Utilities Committee and meetings with individual utility companies. Improvement Notices are being served on companies not providing suitable mitigation plans. The Council is moving to being a Permit Authority, which will give us greater powers of scrutiny and challenge. We expect this to bring an improvement in performance during quarter 3. Improvement Notices will be served on companies with category B/C failure rates higher than 10% within a 3 month period.
	Level of transport connectivity	AMB	↔	Improve connectedness of all transport modes in priority corridors in Oxfordshire	TBC	Not yet available	We will report on this in 2019-20 but need to determine the correct measure. This needs to be broken down into specific transport corridors and include measures for (i) journey time and (ii) reliability / punctuality.

		ER					A proposal is due to be worked up in partnership with bus operators as part of developing a shared vision and strategy for buses to inform development of the Council's updated Local Transport & Connectivity Plan for initial consultation in autumn 2019
	Level of access to online and digital services	GREEN	↑	The absolute number of premises we have enabled to have access to superfast broadband within Oxfordshire, via our contract with BT	77,500	77,533	We continue to progress well towards these targets
The % of premises in Oxfordshire with access (via either our contract or commercial providers) to superfast/ultrafast/full fibre broadband				97.5%	97.1%		
The % of premises in Oxfordshire without access to: <ul style="list-style-type: none"> At least Basic Broadband (at least 2Mb/s) OFCOM 'acceptable' broadband (10Mb/s) 				<0.3% <1.2%	0.3% 1.17%		
Local businesses grow and provide employment	Employment rates	GREY	-	% of Oxfordshire residents aged 16-64 in employment (against GB rate Jul 17 to Jun 18 of 75%)	No target set	See right	Jan-Dec 2018: 81.3% of Oxfordshire residents aged 16-64 in employment vs Jan-Dec 2018 GB rate of 75.1%
	Business numbers	GREY	-	Numbers of births, deaths and survivals of businesses in Oxfordshire (annual ONS data)		See right	Dec 2018 figures (next ONS update due in November 2019): Business births: 3,450 in 2017 (down 4% on 2016); business deaths: 3,130 in 2017 (down 2% on 2016). Business survivals: 48.7% surviving 5 years later (was 49.3%).
	Numbers of apprenticeships	GREY	-	Number of apprenticeships employed by the County Council and maintained schools	No target set	31	Since 1 April we have appointed 31 new apprentices. At the end of June the total number of apprentices was 152.
	Levels of workforce	GREY	-	Oxfordshire County Council Full-Time Equivalent (FTE), excluding schools	No target set	See right	End of August 2019: 4069 FTE
Total spend on agency staff				See right		End of quarter 1 (June 2019): £3,774,950	





ANNEX B – Forecast outturn 2019/20 at August 2019

Key

 Red	 Improving
 Amber	 Stable
 Green	 Worsening

Children's Services

£1.6m (1.4%) forecast overspend

<p>Education & Learning</p> <p>RAG rating </p> <p>Direction of travel </p> <p>Variation £0.3m (1.1%) overspend</p> <p>Action Plan Not required</p>	<p>£0.3m overspend forecast in relation to SEN Home to School Transport. This forecast is based on current demand along with average growth seen in recent years. There remains a risk that demand will remain high in 2019/20 and increase the forecast spend in this area. To ensure the budget reflects a reasonable baseline and allow time for savings to be implemented and costs to be reduced, a temporary virement of £2.2m from the corporate contingency budget to the SEN Home to School Transport budget for 2019/20 has been approved which has reduced the forecast overspend from £2.5m to £0.3m.</p> <p>There is a potential pressure due to deficit balances in a school which has converted to academy status. The value is currently estimated at £0.1m and it is unlikely that this can be met from existing resources at this time.</p>
<p>Children's Social Care</p> <p>RAG rating </p> <p>Direction of travel </p> <p>Variation £0.0m (0%) overspend</p> <p>Action Plan Not required</p>	<p>In relation to the Unaccompanied Asylum-Seeking Children budget, following a notification from the Home Office that the funding rate for under 18 young people will be increased from 1 April 2019, it is now expected the costs of this cohort overall will be met by the grant funding available.</p> <p>As in previous years there remains a risk around use of agency staff in front line social worker teams due to ongoing issues in recruitment of experienced staff exceeding the available budget set aside for this purpose. There is also a risk around legal costs in relation to Children's Social Care.</p> <p>The implementation of the family safeguarding plus model to deliver Children's Social Care was approved by Cabinet in July 2019. Cabinet also agreed that the savings in the MTFP associated with this service would no longer be delivered in the same time frame and that the £0.8m planned for 2019/20 would be funded from Corporate Contingency.</p>

Children's Social Care Countywide Services	£0.1m overspend on Safeguarding as a result of the use of agency staff within the team to cover staff absence.
RAG rating ▲	£1.2m overspend forecast due to savings which are currently not expected to be achieved relating to third party spend. Alternative savings are being considered and an update will be provided in future reports.
Direction of travel ↔	
Variation £1.3m (2.5%) overspend	Overall no variance outside of savings is currently forecast within Corporate Parenting, with overall demand relatively stable and within the assumed budget.
Action Plan Being developed	Placement mix particularly the number of residential placements, and demand need to be monitored carefully to identify any potential variances as the year progresses.

DSG Funded Services

High Needs DSG Block	£9.7m to £15m overspend against the in-year High Needs Block Dedicated Schools Grant. This includes the effect of a temporary additional allocation to be received in 2019/20 of £1.5m and a one-off transfer from the Schools DSG block of £1.8m.
RAG rating ▲	
Direction of travel ↔	
Variation £9.7m to £15m (18.6% to 28.8%) overspend	The variation is due to an increase in the number of Education Health Care Plans (EHCPs) that the local authority maintains. Over the last year this increased by just under 500 plans. Since the beginning of this financial year, the Council is issuing an average of 50 additional plans per month and this is having a significant impact on team resources. The increase in EHCPs has led to additional cost to meet the needs of students in mainstream schools and an increase in the request for specialist placements. This has led to many children being placed in the independent non-maintained sector, where placements are on average £0.055m per place per annum plus transport costs.
Action Plan SEND Sufficiency of Places Strategy approved by Cabinet in December 2018 to be supplemented by further actions currently in development	The forecast range is currently given as there is a risk that the overspend will increase significantly due to exceptional demand for special school places.
	Significant uncertainty will remain in this forecast until special school and further education college places are secured in the new academic year.

Adult Services

£1.8m (1.0%) forecast overspend

Better Care Fund Pool

Combines health and social care expenditure on care homes, activity relating to hospital avoidance and prevention and early support activities for older people and adults with physical disabilities.

RAG rating ▲

Direction of travel ↑

Variation £1.0m (1.2%) overspend

Action Plan
Being developed

While an improvement plan is underway, the forecast reablement activity provided through the contract with Oxford University Hospitals NHS Foundation Trust continues to be lower than budgeted. The council's share of the underspend based on current activity would be **£0.7m**, which is a £0.1m reduction from the previous month.

Home support capacity is broadly being maintained but the local market continues to be impacted by workforce availability. Based on current activity a break-even position is being reported; forecast expenditure has increased by £0.1m compared to the previous month reflecting an increase in commissioned hours following the summer holiday period.

Since the beginning of the year equipment to enable service users to live independently at home has been delivered by a new service provider. The latest activity information implies a forecast overspend of **£0.3m**. This is a £0.4m increase from the previous month, which was based on the position at the end of the last financial year and excluded equipment costs charged against the winter services element of the iBCF grant in 2018/19. The overspend reflects a £0.1m under accrual in relation to the previous provider and £0.2m relating to actual activity in 2019/20 which is consistent with the previous year.

Based on current activity, the budget for care home placements is forecast to overspend by **£1.4m**, (3.0% of the total care home budget). The increase of £0.5m from the previous month reflects an increase in prior year costs and a net increase in residential care costs over the summer. The forecast also includes £1.0m of undelivered of savings linked to changes to commercial arrangements. This pressure is currently being partly offset by an increase in service user contributions towards their care.

Oxfordshire Clinical Commissioning Group are the accountable body for the Better Care Fund (BCF). Based on the anticipated national increase, the total BCF for Oxfordshire for 2019/20 was estimated to be £38.4m.

£22.5m of that was assumed to be available to support Adult Social Care activity and is included in the forecast.

In July 2019 NHS England announced a 5.3% uplift in the BCF nationally and a 6.1% increase for Oxfordshire. The use of the additional funding is subject to agreement with Oxfordshire Clinical Commissioning Group but there is potential for some of the increase to be used to support the forecast pressure on equipment or elsewhere in the pool. A further update will be provided in the next report.

Around half of the £1.4m held in reserves for 2019/20 Winter Pressures activity has been agreed to be used to support projects to enable hospital discharges. The remainder is available and could be used to support other urgent spend, including short stay beds.

Adults with Care and Support Needs Pool

RAG rating 

Direction of travel

Variation £3.1m (3.7%) overspend



Action Plan

Broadly Mitigated by underspends in non – pool budgets.

Supports a mix of health and social care needs for adults of working age with learning disabilities, acquired brain injury or mental health needs. The risk share arrangements for 2019/20 as agreed by the Joint Management Group set out that the council will manage the variation on this pool in 2019/20 subject to OCCG increasing their contribution and taking action to manage any pressure relating to service users with health needs as a result of an acquired brain injury. Any variation associated with service users falling outside of the Outcome Based Contract for Mental Health will be divided equally between the partners based on original budget contribution before any saving.

£1.3m forecast overspend relates to the social care element of placements in out of county schools and colleges for 18 to 24-year olds with Special Educational Needs (SEN). The increase of £0.3m since the June forecast reflects the anticipated cost of current and expected placements in 2019/20 but may change further based on activity later in the year. Work to clarify all the placements and costs, to improve the ongoing visibility to Adult Social Care, and to ensure that relevant health costs are recharged to the appropriate organisation, is continuing.

£0.5m overspend relates to sustainability costs paid to a provider for the continuing delivery of a contract going through a prolonged procurement process.

There is a forecast overspend of **£0.1m** relating to service users with Acquired Brain Injury (ABI) with social care

needs. Because of the unpredictability of their needs and the high cost of individual care packages this forecast will fluctuate month to month.

Savings totalling £2.4m are built into the council's contribution to the pool in 2019/20. Plans to implement these are progressing but based on current plans **£1.2m** is still at risk of slipping to 2020/21 or not being achievable contributing to the overspend within the pool.

Non-Pool Services

RAG rating  

Direction of travel

Variation -£2.2m
(-15.7%) underspend

Action Plan
Not required

Unallocated on-going base budget of **£2.4m** is currently being held outside the pooled budgets. **£1.7m** is funding built into the Medium Term Financial Plan for the on-going effect of inflationary pressures agreed in 2018/19. However, as in 2018/19, these costs will again be met from the iBCF grant funding, releasing the equivalent base budget to support other pressures.

A budget of **£0.7m** originally related to Care Act implementation and the withdrawal of the Independent Living Fund. This has been used to manage a range of demand led pressures in the pools in the last two years and continues to be available in 2019/20.


All of the **£2.4m underspend** is being used to offset the forecast pressure within the Adults with Care & Support Needs pooled budget.

Within provider and support services, an estimated overspend of **£0.2m** is being reported, including a forecast overspend of £0.3m in relation to a staffing pressure within the community support service partly offset by £0.1m unallocated budget previously used to subsidise the employment service. A review of the community support service is currently taking place.

All other areas are currently reporting a breakeven position noting on-going challenges around the recruitment and sustainability of social work capacity required to support the implementation of the Medium Term Financial Plan and on-going work.

Commissioning The service is currently reporting a breakeven position.

RAG rating 


Direction of travel 


Variation £0.0m
Breakeven

Action Plan
Not required

Public Health

£0m (0%) breakeven position after a transfer of £0.5m to the Public Health reserve

RAG rating 

Direction of travel 

Variation £0.0m (0%)
Breakeven against
£29.9m ringfenced
grant







The forecast position includes a **£0.2m underspend** arising as a result of staff vacancies held within the service, **£0.2m overspend** reflecting the increase in demand for residential detoxification for substance misuse problems and a further **£0.5m underspend** due to reduced spend on sexual health services through efficiencies gained by using a more refined costing tool within the new contract and lower than predicted out of area spend.

Action Plan
Not required

The underspend will be in reserves and used to meet eligible Public Health expenditure in future years. The total funding in the reserve was £1.0m at the start of the year and is now forecast to be £1.5m.

Communities

£0.0m (0.0%) breakeven forecast

<p>Planning & Place</p> <p>RAG rating </p> <p>Direction of travel </p> <p>Variation £0.0m (0.0%) variance</p> <p>Action Plan Not required</p>	<p>Although a nil variance is reported for July, the plans to develop an Integrated Delivery team for the implementation of the Growth Deal and HIF programme, may result in a material short-term revenue pressure.</p> <p>Work is on-going to determine and value the best operating model to support the implementation of this significant programme.</p> <p>A significant level of external income funds Growth and Place expenditure budgets, and although to date no significant issues are envisaged, there is an inherent risk associated with the volatility of this type of funding, which, if not fully realised could result in a year end overspend.</p>
<p>Community Operations</p> <p>RAG rating </p> <p>Direction of travel </p> <p>Variation £0.0m (0.0%) variance</p> <p>Action Plan Not required</p>	<p>£0.2m overspend relates to a loss of trading income for the ITU as a result of a contract ending. There is a further risk of overspend if the unit does not realise its operational savings in the MTFP for this year.</p> <p>£0.2m overspend relates to additional Depot Works above the budgeted amount.</p> <p>£0.2m overspend relates to the pension costs resulting from structural changes in Cultural Services.</p> <p>£0.6m underspend is reported in Waste Management due to early indications that tonnages in all waste streams will be lower than budgeted for.</p>
<p>Property & Investment</p> <p>RAG rating </p> <p>Direction of travel </p> <p>Variation £0.0m (0.0%) variance</p> <p>Action Plan Not required</p>	<p>Although a nil variance is reported at present, the plans for reshaping the service continues, post Carilion and although this will bring about opportunities in redesigning the service, there is a risk of short-term financial pressures. This includes risk of additional pressures following the asset condition surveys in bringing the estate to a safe/appropriate level of operation.</p>

Community Safety The service is currently reporting a breakeven position.

RAG rating 


Direction of travel 


Variation £0.0m
(0.0%) variance

Action Plan
Not required

Resources

£0.6m (2.0%) forecast overspend

Resources **£0.2m** of the overspend relates to the unfunded costs of the interim Procurement team from April to December.
RAG rating  The ongoing pressure will be addressed as part of Provision Cycle service redesign.

Direction of travel
 **£0.2m** of the overspend reflects a pressure on the Legal Services budget. This includes the ongoing effect of complex childcare cases which have increased counsel costs and court fees. Further to this an increase in directorate demand has necessitated additional resource across the team. A review of legal services internal recharges to date has highlighted a potential full year pressure of £0.4m on legal budgets in Communities and Children's directorates.

Variation
£0.6m (2.0%)
overspend

£0.1m of the overspend relates to the net position for the Customer Service Centre. This includes a reported pressure in the Blue Badge Administrative Service due to increased demand following the national implementation of the 'Hidden Disabilities' criteria.

£0.1m of the overspend relates to a number of small pressures across HR and Democratic Services.

Corporate Measures**General Balances****RAG rating****Direction of travel** ↓

Cabinet is recommended to approve a supplementary estimate of £0.3m to meet costs in relation to Northfield School improvement to enable the school to remain open, be a safe environment for the young people and therefore avoid any additional disruption and additional costs in relation to placing pupils in alternative educational placements.

Assuming the Council is required to meet the deficit in the High Needs DSG grant, the current forecast for general balances at 31 March 2020 is **£13.0m**. This is **£6.3m LOWER** than the risk assessed level of **£19.3m** as set out in the Medium-Term Financial Plan (MTFP) approved by Council in February 2019. This position assumes the supplementary estimate set out above is also approved and that the forecast Directorate overspend is not managed and corporate contingency used in full. If the High Needs DSG deficit is not required to be met from general balances, then a **£21.4m** year-end position is forecast, **£2.1m HIGHER** than the risk assessed level. If it becomes clear that the High Needs deficit needs to be met from council resource, then the shortfall will need to be addressed as part of the Service & Resource Planning process.

	£m	£m
General Balances at 1 April 2019		28.0
<i>Calls on Balances</i>		
Budgeted Contribution to Transformation Reserve	-6.0	
Directorate Overspend after use of remaining Contingency	-0.3	
Northfield School Revenue Costs	-0.3	
High Needs Block DSG reserve deficit	-8.4	
		-15.0
Projected Level of General Balances at 31 March 2020		13.0
Risk Assessed Level of General Balances 2019/20		19.3
Level of deficit balances		-6.3

Reserves

Reserves are forecast to be **£66.0m** at 31 March 2020, a reduction of **£2.4m** since the last report.

RAG rating



This includes a forecast mid-range deficit (between £9.7m and £15m) on the High Needs DSG grant reserve of **£11.4m** included in the Grants and Contributions Reserves. The Department for Education has stated explicitly that ‘as funding is ring-fenced, there is no requirement for local authorities to top-up the grant from general funding or from non-ring-fenced reserves. However, local authorities cannot continue to build up cumulative deficits on DSG provision.

Direction of travel

Unplanned Use >£250k

If the forecast overspend on High Needs DSG the Council potentially needs to fund of **£8.4m** is met from General Balances, this would increase forecast reserves to **£74.4m** at 31 March 2020.

Medium Term Financial Plan Savings

At least 78% of the planned savings of **£36.8m** are expected to be delivered.

RAG rating



Direction of travel

% of savings expected to be achieved 95%

Summary of Savings Delivery Progress		
Total Directorate Savings	-21,672	
Corporate Savings	-15,157	
Total savings for 2019/20 Budget	-36,829	
Directorate Savings		
Met from Contingency - Cabinet decision July 2019	-755	3%
Delivered & Green	-12,669	58%
Amber Savings	-5,991	28%
Red Savings	-2,257	10%
	-21,672	
Directorate Delivered & Green Savings	-13,424	
Corporate Savings - all green	-15,157	
	-28,581	
Percentage Delivered & Green of 19/20 total	78%	

The table below shows what percentage of the savings are expected to be delivered compared to the original RAG status set out in the budget agreed by Council in February 2019.

Original RAG Status	Percentage Green/ Delivered	Target
Red	32%	70%
Amber	43%	90%
Green	92%	100%

Grants**RAG rating****Direction of travel**

The council receives ringfenced and un-ringfenced government grants totalling **£332.9m** in 2019/20. The change from last month relates to the DSG allocations being updated as per the notification from the Department for Education.

Strategic Measures**RAG rating****Direction of travel**

The following table sets out average in-house cash balances and average rates of return for August 2019. The current forecast outturn position for in house interest receivable is **£2.35m**, which is in line with budget.

Month	Average cash balance	Average rate of return
August	£362.13m	0.888%

External Fund dividends are paid quarterly. The forecast outturn position for external fund returns is **£3.8m**, which in line with budget.

Interest Payable is forecast to be in line with the budgeted figure of **£15.2m**.

Performance Indicator	Actual	Target
Average interest rate achieved in-house compared to treasury Management Budgeted Rate	0.93%	>=0.98%
Average Annualised Return achieved compared to Benchmark Rate* (Pooled Fund)	3.75%	>=3.75%

Debt and Loan Write Offs & Impairments**Corporate Debtors****RAG rating****Direction of travel**

Indicators are relatively stable for collection of corporate income; invoice collection & days revenue outstanding have both improved this month. However, the average collection rate for the year is below both the average for last year and the target; further analysis will be undertaken to understand the causes and take necessary corrective action.

Debt requiring impairment has increased this month by £0.14m, this is the largest movement this year and is due to a developer contribution remaining unpaid 5 months after the invoice was raised; the matter is with Legal for resolution. This month 65% of bad debt is owed by organisations. Two cases that account for 18% of the impaired debt are identified as uncollectable and will be put forward to Cabinet to be written off at the next opportunity.

	Target	August 2019
Invoice collection rate	97.5%	95.73%
Avg. days outstanding	35	31
Debt requiring impairment	<£0.30m	£0.44m

Unsecure debt over 1 year	<£0.50m	£0.52m
Write offs as % of income Year to Date	<0.10%	0.00%

Debt and Loan Write Offs & Impairments

– Adult Contribution Charges

RAG rating



Direction of travel



For the 2nd month in a row both the invoice collection rate & days revenue outstanding were stable with no material movement. Also, the over 1-year unsecure debt reduced for the 2nd month in row. However, this month the bad debt level increased by £0.1m, consequently bad debt is £0.25m adrift of where we would want to be to achieve the Adult’s MTP savings target for debt reduction.

Although the number of complex debt cases remains consistent the value of debt has still increased, this is largely due to a variety of delays. Low value debts have increased this month by 3%, remedial action is underway to focus on this debtor group.

Projects that will support improved debt collection in the longer term are ongoing, some are close to conclusion, but others are not likely to conclude for several months. Local improvement work continues to target: resolution of historical cases; and roll out more efficient team processes.

	Target	August 2019
Invoice collection rate	92%	88.52%
Avg. days outstanding	100	102
Debt requiring impairment	<£2.00m	£2.89m
Unsecure debt over 1 year	<£1.60m	£2.94m
Write offs as % of income Year to Date	<1.0%	0.51%

Business Management Report
Position to the end of Aug 2019
Budget Monitoring

Directorate	BUDGET 2019/20		Latest Budget	Outturn Forecast Year end Spend/Income	Projected Year end Variation to Budget	Projected Year end Variance Traffic Light
	Original Budget	Movement to Date				
	£000	£000	£000	£000	underspend - overspend + £000	
Children						
Gross Expenditure	368,782	-846	367,936	369,572	1,636	G
Gross Income	-255,037	4,589	-250,448	-250,448	0.000	G
	113,745	3,744	117,489	119,125	1,636	R
Resources						
Gross Expenditure	40,330	65	40,395	40,989	594	R
Gross Income	-11,487	-71	-11,558	-11,586	-28	G
	28,843	-6	28,837	29,403	566	R
Communities						
Gross Expenditure	175,434	3,021	178,455	178,429	-26	G
Gross Income	-61,968	-3,172	-65,140	-65,140	0	G
	113,466	-151	113,315	113,289	-26	G
Adults						
Gross Expenditure	204,376	969	205,346	207,191	1,845	G
Gross Income	-20,349	-974	-21,323	-21,323	0	G
	184,027	-5	184,022	185,867	1,845	G
Public Health						
Gross Expenditure	29,950	0	29,950	29,950	0	G
Gross Income	-29,950	0	-29,950	-29,950	0	G
	0	0	0	0	0	G
Directorate Expenditure Total	818,872	3,210	822,082	826,132	4,049	G
Directorate Income Total	-378,791	372	-378,419	-378,447	-28	G

**Business Management Report
Position to the end of Aug 2019
Budget Monitoring**

Directorate	BUDGET 2019/20			Outturn Forecast Year end Spend/Income	Projected Year end Variation to Budget	Projected Year end Variance Traffic Light
	Original Budget	Movement to Date	Latest Budget			
	£000	£000	£000	£000	underspend - overspend + £000	
Directorate Total Net	440,081	3,582	443,663	447,684	4,021	G

Business Management Report
Position to the end of Aug 2019
Budget Monitoring

Directorate	BUDGET 2019/20			Outturn Forecast Year end Spend/Income £000	Projected Year end Variation to Budget underspend - overspend + £000	Projected Year end Variance Traffic Light
	Original Budget	Movement to Date	Latest Budget			
	£000	£000	£000			
Contributions to (+)/from (-)reserves	11,160		11,160	11,160	0	
Contribution to (+)/from(-) balances	-6,000		-6,000	-6,296	-296	
Public Health Saving Recharge	-250		-250	-250	0	
Transformaton Savings	-1,500	25	-1,475	-1,475	0	
Contingency	7,629	-3,476	4,153	428	-3,725	
Insurance	2,897		2,897	2,897	0	
Capital Financing	23,691		23,691	23,691	0	
Interest on Balances	-8,419		-8,419	-8,419	0	
Strategic Measures Budget	29,208	-3,451	25,757	21,736	-4,021	
Unringfenced Government Grants	-18,743	-131	-18,874	-18,874	0	
Council Tax Surpluses	-7,306		-7,306	-7,306	0	
Revenue Support Grant	0		0	0	0	
Business Rates Top-Up	-39,896		-39,896	-39,896	0	
Business Rates From District Councils	-34,279		-34,279	-34,279	0	
Council Tax Requirement	369,065	0	369,065	369,065	0	

KEY TO TRAFFIC LIGHTS

Balanced Scorecard Type of Indicator

Budget	On track to be within +/- 1% of year end budget Estimated outturn showing variance in excess of +/- 1% of year end budget
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Business Management Report
Position to the end of Aug 2019
Budget Monitoring

Children Directorate	BUDGET 2019/20			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light Indicator
	Original Budget	Movement to Date	Latest Estimate			
	£000	£000	£000			
					underspend - overspend +	
CEF1 Education & Learning						
Gross Expenditure	79,259	1,395	80,654	80,954	300	G
Gross Income	-54,797	1,107	-53,690	-53,690	0	G
	24,462	2,502	26,964	27,264	300	R
CEF2 Children's Social Care						
Gross Expenditure	34,717	426	35,143	35,143	0	G
Gross Income	-3,352	-91	-3,443	-3,443	0	G
	31,365	335	31,700	31,700	0	G
CEF3 Children's Social Care Countywide Services						
Gross Expenditure	55,690	1,795	57,485	58,821	1,336	R
Gross Income	-3,882	-356	-4,238	-4,238	0	G
	51,808	1,438	53,246	54,582	1,336	R
CEF4-1 Delegated Schools						
Gross Expenditure	154,133	-4,804	149,329	149,329	0	G
Gross Income	-154,133	4,804	-149,329	-149,329	0	G
	0	0	0	0	0	G
CEF4 Other Schools						
Gross Expenditure	38,570	874	39,444.100	39,444	0	G
Gross Income	-38,354	-875	-39,229	-39,229	0	G
	216	-1	216	216	0	G

Business Management Report
Position to the end of Aug 2019
Budget Monitoring

Children Directorate	BUDGET 2019/20			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light Indicator
	Original Budget	Movement to Date	Latest Estimate			
	£000	£000	£000			
					underspend - overspend +	
					£000	
CEF5 Children's Services Central Costs						
Gross Expenditure	6,413	-531	5,882	5,882	0	G
Gross Income	-519	0	-519	-519	0	G
	5,894	-531	5,363	5,363	0	G
Directorate Expenditure Total	368,782	-846	367,936	369,572	1,636	G
Directorate Income Total	-255,037	4,589	-250,448	-250,448	0	G
Directorate Total Net	113,745	3,744	117,489	119,125	1,636	R

KEY TO TRAFFIC LIGHTS

Balanced Scorecard Type of Indicator

Budget	On track to be within +/- 1% of year end budget	G
	Estimated outturn showing variance in excess of +/- 1% of year end budget	R

Business Management Report
Position to the end of Aug 2019
Budget Monitoring

Communities Directorate	BUDGET 2019/20			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light Indicator
	Original Budget	Movement to Date	Latest Estimate			
	£000	£000	£000	£000	underspend - overspend + £000	
EE1 Planning & Place						
Gross Expenditure	11,862	2,433	14,295	14,295	0	G
Gross Income	-6,577	-2,550	-9,127	-9,127	0	G
	5,285	-116	5,169	5,169	0	G
EE2 Community Operations						
Gross Expenditure	124,284	-16,043	108,241	108,215	-26	G
Gross Income	-48,224	5,921	-42,303	-42,303	0	G
	76,060	-10,122	65,938	65,912	-26	G
EE3 Property & Investment						
Gross Expenditure	12,822	16,578	29,400	29,400	0	G
Gross Income	-4,324	-6,483	-10,807	-10,807	0	G
	8,498	10,095	18,593	18,593	0	G
EE4 Community Safety						
Gross Expenditure	26,466	53	26,519	26,519	0	G
Gross Income	-2,843	-61	-2,904	-2,904	0	G
	23,623	-7	23,616	23,616	0	G
Directorate Expenditure Total	175,434	3,021	178,455	178,429	-26	G
Directorate Income Total	-61,968	-3,172	-65,140	-65,140	0	G
Directorate Total Net	113,466	-151	113,315	113,289	-26	G

KEY TO TRAFFIC LIGHTS

Balanced Scorecard Type of Indicator

Budget

On track to be within +/- 1% of year end budget

G

Business Management Report
Position to the end of Aug 2019
Budget Monitoring

Communities Directorate	BUDGET 2019/20			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light Indicator
	Original Budget	Movement to Date	Latest Estimate		underspend - overspend + £000	
	£000	£000	£000	£000		
	Estimated outturn showing variance in excess of +/- 1% of year end budget					R

Business Management Report
Position to the end of Aug 2019
Budget Monitoring

Resources Directorate	BUDGET 2019/20			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light Indicator
	Original Budget	Movement to Date	Latest Estimate			
	£000	£000	£000			
CEO1 Corporate Services						
Gross Expenditure	2,298	0	2,298	2,298	0	G
Gross Income	0	0	0	0	0	G
	2,298	0	2,298	2,298	0	G
CEO2 Law & Governance and Human Resources						
Gross Expenditure	11,223	-6	11,217	11,517	300	R
Gross Income	-5,070	-70	-5,140	-5,140	0	G
	6,153	-76	6,077	6,377	300	R
CEO3 Corporate Finance & Internal Audit						
Gross Expenditure	7,388	-251	7,137	7,311	174	R
Gross Income	-2,599	0	-2,599	-2,627	-28	R
	4,789	-251	4,538	4,684	146	R
CEO4 Assistant Chief Executives						
Gross Expenditure	19,421	322	19,743	19,863	120	G
Gross Income	-3,818	0	-3,818	-3,818	0	G
	15,603	322	15,925	16,045	120	G
Directorate Expenditure Total	40,330	65	40,395	40,989	594	G
Directorate Income Total	-11,487	-71	-11,558	-11,586	-28	G
Directorate Total Net	28,843	-6	28,837	29,403	566	G

KEY TO TRAFFIC LIGHTS

Balanced Scorecard Type of Indicator

Budget	On track to be within +/- 1% of year end budget	G
	Estimated outturn showing variance in excess of +/- 1% of year end budget	R

Business Management Report
Position to the end of Aug 2019
Budget Monitoring

Adults Directorate	BUDGET 2019/20			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light Indicator
	Original Budget	Movement to Date	Latest Estimate			
	£000	£000	£000			
					underspend - overspend +	
					£000	
SCS1 Adult Social Care						
Gross Expenditure	196,700	474	197,174	199,019	1,845	G
Gross Income	-18,999	-474	-19,473	-19,473	0	G
	177,701	0	177,701	179,546	1,845	R
SCS2 Joint Commissioning						
Gross Expenditure	7,676	495	8,171	8,171	0	G
Gross Income	-1,350	-500	-1,850	-1,850	0	G
	6,326	-5	6,321	6,321	0	G
Directorate Expenditure Total	204,376	969	205,346	207,191	1,845	G
Directorate Income Total	-20,349	-974	-21,323	-21,323	0	G
Directorate Total Net	184,027	-5	184,022	185,867	1,845	R

KEY TO TRAFFIC LIGHTS

Balanced Scorecard Type of Indicator

Budget	On track to be within +/- 1% of year end budget	G
	Estimated outturn showing variance in excess of +/- 1% of year end budget	R

Business Management Report
Position to the end of Aug 2019
Budget Monitoring

Public Health Directorate	BUDGET 2019/20			Outturn Forecast Year end Spend/Income	Projected Year end Variation	Projected Year end Variance Traffic Light Indicator
	Original Budget	Movement to Date	Latest Estimate			
	£000	£000	£000	£000	underspend - overspend + £000	
PH1 LA Commissioning Responsibilities - Nationally Defined						
Gross Expenditure	16,352	1	16,353	15,853	-500	R
Gross Income	0	0	0	0	0	G
	16,352	1	16,353	15,853	-500	R
PH2 LA Commissioning Responsibilities - Locally Defined						
Gross Expenditure	12,965	0	12,965	12,930	-35	G
Gross Income	-228	0	-228	-228	0	G
	12,737	-1	12,737	12,702	-35	G
PH3 Public Health Recharges						
Gross Expenditure	633	0	633	633	0	G
Gross Income	0	0	0	0	0	G
	633	0	633	633	0	G
PH4 Grant Income						
Gross Expenditure	0	0	0	0	0	G
Gross Income	-29,722	0	-29,722	-29,722	0	G
	-29,722	0	-29,722	-29,722	0	G
Transfer to Public Health Reserve	0	0	0	535	535	G
Directorate Expenditure Total	29,950	0	29,950	29,950	0	G
Directorate Income Total	-29,950	0	-29,950	-29,950	0	G
Directorate Total Net	0	0	0	0	0	

KEY TO TRAFFIC LIGHTS

Balanced Scorecard Type of Indicator

Budget

On track to be within +/- 1% of year end budget

G

Business Management Report
Position to the end of Aug 2019
Budget Monitoring

Public Health Directorate	BUDGET 2019/20			Outturn	Projected	Projected
	Original Budget	Movement to Date	Latest Estimate	Forecast Year end Spend/Income	Year end Variation	Year end Variance Traffic Light Indicator
	£000	£000	£000	£000	underspend - overspend + £000	
	Estimated outturn showing variance in excess of +/- 1% of year end budget					R

**Business Management Report
Position to the end of Aug 2019**

CABINET IS RECOMMENDED TO APPROVE THE VIREMENTS AS DETAILED BELOW:

Directorate (CD = Cross Directorate)	Month of Cabinet meeting	Month of Directorate MMR	Narration	Budget Book Line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
CS	Oct	Aug	IBC Central Budget 19/20	CEO8	ICT	P	-1,487	0
				CEO2	Human Resources	P	-1,157	0
				CEO3	Corporate Finance & Internal Audit	P	2,644	0
Grand Total							0	0

**Business Management Report
Position to the end of Aug 2019**

CABINET IS RECOMMENDED TO NOTE THE VIREMENTS AS DETAILED BELOW:

Directorate (CD = Cross Directorate)	Month of Cabinet meeting	Month of Directorate MMR	Narration	Budget Book Line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
CD	Oct	Aug	oved To CHIC Service	CEF3-2	Safeguarding	T	10	0
				CEO5	Policy	T	-10	0
			iBCF recharge from Innovation Hub	BCFPOOL	Better Care Fund Pool	T	0	0
				EE1-2	Planning & Place	T	500	-500
CEF	Oct	Aug	DSG July Adjustment - High Needs	CEF1-2	Additional & Special Education Needs	P	-428	428
EE	Oct	Aug	adjust temp virements for secondments	EE4-1	Fire & Rescue Service	T	-43	43
SCS	Oct	Aug	strengths based training	BCFPOOL	Better Care Fund Pool	T	0	0
				SCS1-3	Provider and Support Services	T	215	-215
			OCC Minimum price uplift	BCFPOOL	Better Care Fund Pool	P	401	-401
			OCC contribution for Home Support price increases	BCFPOOL	Better Care Fund Pool	P	293	-293
			Allocation of increased BCF grant	BCFPOOL	Better Care Fund Pool	P	570	-570
Grand Total							1,508	-1,508

**Financial Monitoring and Business Strategy Delivery Report
Position to the end of Aug 2019**

Supplementary Estimates

SUPPLEMENTARY ESTIMATES REQUESTED THIS REPORT

Directorate	Month of Cabinet Meeting	Narration	Budget Book Line	Service Area	Permanent / Temporary	Expenditure + increase / - decrease £000	Income - increase / + decrease £000
CEF	Oct	Northfield School - Supplementary Estimate	CEF1-3	Learning & School Improvement	T	290	
Grand Total						290	0.0

Business Management Report - August 2019
Cabinet - 15 October 2019
Earmarked Reserves

	2019/20			Last reported forecast as at 31 March 2020	Change in closing balance to last forecast	Commentary
	Balance at 1 April 2019	Movement	Forecast Balance at 31 March 2020			
	£000	£000	£000			
Schools' Reserves	17,309	-4,751	12,558	12,558	0	In accordance with the Education Reform Act 1988, the scheme of Local Management of Schools provides for the carry forward of individual schools surpluses and deficits. These reserves are committed to be spent on schools. Other School Reserves cover a number of miscellaneous education activities, including amounts loaned to individual schools against school reserves, and School Partnership Accounts which are operated in respect of inter-school activities, primarily relating
Vehicle and Equipment Reserve	2,901	-2,102	799	799	0	This reserve is to fund future replacements of vehicles and equipment.
Grants and Contributions Reserve*	14,704	-18,734	-4,030	-6,630	-2,600	This reserve has been set up to hold unspent grants and contributions committed to be spent in future years. This includes the Dedicated Schools Grant and Public Health Grant
Government Initiatives	1,324	-692	632	632	0	This reserve is used to hold underspends on budgets funded by unringfenced grants held that relate to specific agreed outcomes or the implementation of Government initiatives.
Trading Accounts	325	138	463	463	0	This reserve holds funds relating to traded activities to help manage investment.
Council Elections	328	150	478	478	0	This will be used to fund future elections. In years where no County Elections take place any underspend on the Council Elections budget will be transferred to this reserve.
Partnership Reserves	2,659	-777	1,882	1,882	0	To be spent on OxLEP related project expenditure and the Growth Deal
On Street Car Parking	1,997	250	2,247	2,247	0	This surplus has arisen under the operation of the Road Traffic Regulation Act 1984 (section 55). The purposes for which these monies can be used are defined by statute.
Transformation Reserve	3,193	-982	2,211	2,211	0	£1.0m allocated over 2019/20 and 2020/21 to provide seed funding for locality based youth provision
Demographic Risk Reserve	0	3,000	3,000	3,000	0	In light of the significant pressures relating to High Needs DSG and other budgets with demographic volatility. This reserve will help to manage demographic risk.
Youth Provision Reserve	0	500	500	500	0	This reserve is needed to fund the implementation costs of the Council's Transformation programme.
Budget Prioritisation Reserve	4,890	-3,006	1,884	1,884	0	This reserve is being used to support the implementation of the Council's priorities and the Medium Term Financial Plan.
Insurance Reserve	10,647	-1,000	9,647	9,647	0	This reserve covers the County Council for insurance claims that, based on the previous experience of the County Council, are likely to be received, as well as a number of insurance related issues.
Business Rates Reserve	555	494	1,049	1,049	0	This reserve is to smooth the volatility of Business Rates income.
Capital Reserves	31,188	1,517	32,705	32,705	0	This reserve has been established for the purpose of financing capital expenditure in future years.
Budget Equalisation Reserve	280	-280	0	0	0	This reserve is being used to manage the cash flow implications of the variations to the Medium Term Financial Plan.
Total Reserves	92,300	-26,275	66,025	63,425	-2,600	

*Includes £11.4m High Needs Block DSG Negative Reserve